



**Checklist**

# Checklist

Are you looking to improve quality, compliance and consistency? Check List is the solution. Our open designer makes creating a check list or business form easy, with zero training, and our scorecard technology turns static data into useful business information.

Checklist has many applications: trade & business compliance, product standards, services, competency & works management. You define the information you need for auditing, compliance checks, right down to a specific job type or activity.

Checklist is cloud based, so it's minutes from design to send, and enables mobile, PDF or paper, providing a flexible solution for WHS or workplace audits & facility reviews.

# KEY FEATURES



## CHECKLIST FOR DETAILED INSTRUCTION ON WHAT NEEDS TO BE DONE.

- ✓ The simplest, most effective tool to reduce error, deliver consistent results and store a record of key events



## SUPPLIER MANAGEMENT

- ✓ Forms a record of who, when & where work is done.



## INSTANT DEPLOYMENT

- ✓ Enterprise deployment in days, with instant upload of required compliance docs



## ONLINE ASSESSMENT

- ✓ Design forms with links for online assessment so data is validated and risks are mapped



## INTEGRATED DESIGNER

- ✓ Easy to navigate design with 20+ style guides for different data, check boxes, 2 level validation, open text and rapid check list with tick box & yes/no responses



## APPROVAL WORK FLOWS

- ✓ Secure approval boards, group access views, click access to validation sites, and automated supplier approval status alerts



## PROCEDURE GUIDES

- ✓ Ensures high risk events & procedures are align to WHS policy guides with zero training and consistent application



## ZERO ENTRY BARRIERS

- ✓ No Supplier fees, and no per form fee



## DATA ANALYSIS

- ✓ Unlimited pre-qualification forms with auto assessment technology



## CONTRACTOR SOLUTIONS

- ✓ Supports Contractor's certificates for HR groups, insurance and trade compliance and competency checks



## RECORD MANAGEMENT

- ✓ Online certificate storage, full document indexing, Trim integration for an end-to-end enterprise solution



## COMPREHENSIVE CERTIFICATE SUPPORT

- ✓ Supports product standards, trade licenses, competences, insurances, mobile plant registrations and plant check-up schedules

## KEY BENEFITS



Checklist is a rethink of paper forms, you create your own custom templates using our open designer. Unlike other forms products where the data is static, our smart forms integrate scoring, data entry guides, and automatic assessments. So you can take static data and apply question by question validation tests, quality assessments and total form scores, you can even link forms to an assessor for quality checks and assign pass / fail / risk ratings.



Checklist is a single solution for any compliance, quality control & audit application, resolving checks for professional services, trades, WHS .



It's cloud based for easy mobile access so forms can be sent as an e-link with users simply clicking to invite and connecting a form for completion

### PRICE

**\$110** per  
month  
incl GST

# APP SPECIFICATIONS



## Design Features

### Applications include:

- ☒ Business certificates
- ☒ People competencies
- ☒ WHS risk
- ☒ Product assessment
- ☒ Plumbing quality inspections
- ☒ Plant inspections
- ☒ Software evaluations
- ☒ Medical equipment assessment / tests
- ☒ Defect lists
- ☒ SWMS/ JSA
- ☒ Tool Box reviews
- ☒ Rental property assessment with side by side check.
  - ☒ On entry
  - ☒ On exit
- ☒ Credentialing
- ☒ Job interviews

### Question Styles

- ☒ Text
- ☒ Choices
- ☒ Numbers
- ☒ Dates
- ☒ Word pads
- ☒ Unlimited Question array
- ☒ Drawings
- ☒ Images/ photos
- ☒ Upload photo



## Delivery

- ☒ PDF
- ☒ Mobile
- ☒ Paper



## Cloud Checks

- ☒ Link to surveys & works orders



## Links

### Link to schedules for automatic updates

- ☒ Company & entity checks
- ☒ Credit ratings
- ☒ Contingent labour
- ☒ Certificate for business
- ☒ Certificate for people
- ☒ Pre-qualifications
- ☒ Inductions



## Supplier Dashboard

- ☒ Check list to process
- ☒ Check list not approved
- ☒ Hot link to approval sites



## Pre-Qualification

- ☒ Multiple surveys
- ☒ Integrated benchmarking
- ☒ Balanced score card
- ☒ Scorecard arrays



## Courseware- with Integrated Designers and Assessment



## Checklist

For a free demo in your office or online,

**CALL OR EMAIL US TODAY**



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